



Lok Sin Tong Leung Kau Kui College
Parents' and Teachers' Association Limited

(Ref: 2223002pE)

28 September 2022

Dear Parents/Guardians,

Parent Manager Election (2022)

Until the deadline of parent manager election nomination on 9 September, we have only received one nomination from Mr Sham Chi Hang Christopher (transliteration). According to the Constitutions (Note 1), Mr Shum Chi Hung Christopher will be elected uncontestedly as parent manager for 2022-2023.

As the alternative parent manager is still vacant, our association is now inviting nomination for the re-election (Note 2) of alternate parent manager (Note 3) for the 2022-2023 Incorporated Management Committee (IMC) for a tenure of one year. Details are as follows:

The roles of parent manager/ alternate parent manager:

1. assist the improvement of the education quality of the school
2. maintain a close liaison with other parents and serve as a communication bridge between parents and the school
3. keep abreast of the latest education policies
4. participate in decision-making on the important issues of the school
5. in case the parent manager is in default of the Incorporated Management Committee Meeting, the alternate parent manager will act on behalf of the parent manager to attend the meeting and is entitled to the right to vote at the meeting

Nomination:

1. The candidate must be the parent or guardian of a current student and must fulfill the requirements set out in the Constitutions.
2. Parents may nominate oneself or a parent of a current student, who must obtain the signatures and approval of two other parents of our current students.
3. Fill out the following return slip and submit it to the class teacher.
4. The nomination period is from 29 September (Thu) to 5pm, 5 October (Wed).

Schedule for Alternate Parent Manager Election

1. 29 September (Thu): Nomination begins; nomination dues at 5pm, 5 October (Wed).
2. 14 October (Fri): Information of candidates and ballot papers are distributed. Each family will receive two ballot papers.
3. 18 October (Tue): candidate consultation is held at 4pm in Room 509. Parents are welcome.
4. 19 October (Wed): Voting begins.
5. 31 October (Mon): The counting of votes will be conducted at 4pm in Room 509. Parents are welcome to scrutinise the counting process.
6. The result of the election will be uploaded to the school website and will be announced by way of parents' notices at a later time.

We welcome your participation in the school administration for the betterment of the school.



Yours sincerely,

The Parents' and Teachers' Association
Lok Sin Tong Leung Kau Kui College

- Note 1: Excerpt from Lok Sing Tong Leung Kau Kui College Parent Manager Election Constitutions
- (3) Number and Tenure: As stipulated in the Constitutions, the number of parent manager and alternate parent manager should both be limited to one, with a tenure of one year.
- (4) "Nomination", clause 3 in Nomination Procedure: If the number of candidates is equal to or less than the number of vacancies, the candidates will be elected uncontestedly.

Note 2: Subject to Education Ordinance 40AS Provisions Application, an alternate parent manager and a parent manager of a school shall be elected in the same manner for nomination for registration as a manager.

Note 3: Both the parent manager and the alternate parent manager are eligible to attend the IMC meeting and voice their opinions; however, when it comes to voting, only the parent manager, but not the alternate parent manager, has the right to vote. The alternate parent manager is allowed to vote only when the parent manager is absent from the meeting. (For details, please refer to EDB's website <https://www.edb.gov.hk/en/sch-admin/sbm/gov-framework/imc-composition.html>)

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Form A must be returned

【Please return this reply slip to the class teacher by 5 October 2022】

Dear Parents' and Teachers' Association,

I am the parent of _____ (student's name) of Class _____ (). I fully understand the result of Parent Manager Election and arrangements concerning the nomination of Alternative Parent Manager Election.

I hereby nominate * _____, the parent of _____ (student's name) of Class _____ () as the alternate parent manager:

Seconder 1*: _____, the parent of _____ (student's name) of Class _____ () (Seconder's signature: _____)

Seconder 2*: _____, the parent of _____ (student's name) of Class _____ () (Seconder's signature: _____)

*Each nominator can only nominate one candidate
Each seconder can only second one candidate

I do not have any nominations for the Alternate Parent Manager Election.

(Please put a ✓ in the appropriate)

Yours sincerely,

Parent's/Guardian's Signature: _____

Date: _____

Lok Sin Tong Leung Kau Kui College
The 17th Incorporated Management Committee (IMC) Parent Manager Election
Nomination Form for Alternate Parent Manager Election

Please note the following when filling out this form:

1. All nomination forms must be returned to the class teacher before 5pm, 5 October 2022 (Wed) by the student.
 2. The candidate must be a parent or guardian of a current student in this school.
 3. This information on this page will be posted to the school's parents, for the promotion of this election.
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Part A:

Name of Candidate: _____ Student's Name and Class: _____ ()

Part B:

Candidate's background and statement (Please complete this part in Chinese or English in no more than 200 words)

Part C: Candidate's Declaration

1. * I am over 18 years old and under the age of 70.
* I am over 70 years old and possess an effective health certificate, which, together with a copy of this form, is being submitted to the Election Officer.
2. I reside in Hong Kong for at least three months per year.
3. I am not a bankrupt within the meaning of Bankruptcy Ordinance (Cap.6), and I have not entered into a voluntary arrangement under that Ordinance.
4. I have not been convicted in Hong Kong or elsewhere of a criminal offence punishable with imprisonment.
5. I understand that I must provide true and sufficient information, while failing to do so may affect my candidature. If necessary, I am willing to provide further information to the Returning Officer.

*Please put a ✓ in the appropriate

Candidate's signature: _____

Date: _____

Lok Sin Tong Leung Kau Kui College
Parent Manager Election (2022-2023)
Information of Candidates

Name: Sham Chi Hang Christopher (Parent of F.4 & F.2 students)

Candidate's Experience & Aspiration

Experience: Parent Manager (2021-2022)
PTA Committee Chairman (2021-2022)
PTA Committee Member (2020-2021)

Aspiration: 本人為第十六屆家長校董，在教育界任職二十載，對學校的運作有頗深的認識。此外，本人亦曾被多間學校委任為老師、家長和當然法團校董。因此，本人對法團校董會的運作亦有一定的認知。本人希望能夠運用這方面的經驗和知識，作為學校與校董會的溝通橋樑，為梁書的未來發展盡一分力。

【其他相關履歷：(1) 中西區家長教師會聯會委員；(2) 香港區家長教師會聯會委員 (3) 民政事務處中上環分區委員會司庫。】