

申請編號
Application No.

樂善堂梁詠瑤書院
Lok Sin Tong Leung Kau Kui College

(2018 – 2019)

中一自行分配學位申請表
Application for Admission to S.1 Discretionary
Placement Scheme

近
Recent Photo
照

校方專用 For School Use	✓
小五及小六成績表 副本 Copies of School Reports of P. 5 & P. 6	
教育局發出的「小六學生資料表」副本 EDB "Primary 6 Student Record Form"	
身份證或出生證明書 副本 Copies of Identity Card or Birth Certificate	
課外活動及服務證明 副本 Copies of ECA & Services Certificates	
回郵信封連郵票(\$2.00)一個 A self-addressed and \$2.00 stamped envelope	

學生姓名：(中文) _____ (英文) _____
Name (Chinese) (English)

出生日期：_____ 性別：_____ 年齡：_____ 出生地點：_____
Date of Birth Sex Age Place of Birth

香港身份證號碼：_____ 國籍：_____ 學生註冊編號(STRN)：_____
HKID No. Nationality Student's Reference No. (STRN)

其他身份證明文件：_____ 號碼：_____ 到港日期(如適用)：_____
Other Identification Document No. Date of Arrival (If any)

住址(中文)：_____
Address (Chinese)
(英文)：_____
(English)

住址電話：_____ 父母手提電話：_____ 其他聯絡電話(緊急用途)：_____
Phone No. (Home) Parent's Mobile No. Emergency Contact No.

父親姓名：(中)_____ (英)_____ 任職行業：_____ 職位：_____
Name of Father (Chinese) (English) Occupation Position

母親姓名：(中)_____ (英)_____ 任職行業：_____ 職位：_____
Name of Mother (Chinese) (English) Occupation Position

監護人姓名：(中)_____ (英)_____ 任職行業：_____ 職位：_____
Name of Guardian (Chinese) (English) Occupation Position

監護人與學生關係：_____ 電話：_____ 父母或監護人電郵地址(如有)：_____
Relation with Applicant Phone No. Parent's/Guardian's E-mail Address (If any)

小六就讀學校：_____ 操行：_____
Primary School(s) attended Conduct

年度 Year	課外活動或獎項 Extracurricular Activities / Awards
-	
-	
-	
-	

是否有親人在本校就讀？(請在適當的一項加上✓號)

Relative(s) studied /is / are studying in our school? (Please put a "✓" in the appropriate box)

- 沒有 No 有，姓名：_____ 與申請人關係：_____ 班級：_____
Yes, Name Relationship with Applicant Class
- 有，已畢業 (畢業年份(如適用)：_____)
Yes, Graduated (Year of Graduation (If any))

從何得悉本校資訊？(可多於一項)

How did you obtain the information of our school? (can tick more than one)

- 小學老師 Primary school teachers 校友 Our alumni 本校網頁 Our school website
- 本校校訊及刊物 Our school newsletter & publications 親友 Friends & relatives 其他(請註明)_____ Others

本人(等)證實以上所提供之各項資料及文件均屬事實。

I /We confirm that the information and the documents I/we have provided are true and complete.

申請人簽署：_____ 父母/監護人簽署：_____ 日期：_____
Signature of Applicant Signature of Parent/Guardian Date

校方專用：
For School Use

2018 - 2019年度中一自行分配學位申請
Application for S.1 Discretionary Places 2018 - 2019

申請須知:

Application Guidelines:

1. 請以正楷填妥申請表格並貼上近照。
Fill in the form in **BLOCK** letters. Paste a recent photo onto the application form.
2. 申請表格須於 **2018 年 1 月 2 日 至 1 月 17 日** 交回本校校務處。
Applicants have to submit completed application forms to our school during office hours from 2 January to 17 January 2018.

辦 公 時 間 : (星 期 一 至 五) 8 : 30 a.m. - 5 : 00 p.m.
School office hours: (Monday – Friday)
(星 期 六) 9 : 00 a.m. - 1 : 00 p.m.
(Saturday)

3. 交回申請表時，須呈交下列文件：
Please submit the following supporting documents along with the application form:
 - A. 學生之小五全年、小六上學期成績表副本*。
Photocopies of Primary 5 to Primary 6 * School Reports.
 - B. 由教育局發出的小六學生資料表副本。
Photocopy of Primary 6 Student Record Form.
 - C. 身份證或出生證明書副本。
Photocopy of Birth Certificate or Identity Card.
 - D. 如課外活動及表現的證明文件及獎狀之副本。
Certificates / Supporting documents for outstanding internal or external achievements and awards.
 - E. 已貼上\$2.00郵費之回郵信封一個。
A self-addressed and \$2.00 stamped envelope.* 註：如小學未發放小六上學期成績表，可先交此表格，並於稍後盡快補交。
Remarks : Primary 6 reports to be submitted when available.
4. 學生不需提交小學推薦信。
Recommendation letters from principal/teachers from primary schools are not required.
5. 面試將於2018年3月至4月期間進行，本校會以電話及發信通知有關安排，所有學生將獲面試機會。
The interview will be held between March and April 2018. All applicants will be invited to the interview. Applicants will be notified by phone and mail about the interview date.
6. 在整體中一學額中，本年度本校中一自行分配學額為40個。本校將以下列準則作為取錄標準。
The total number of S.1 Discretionary places of our school is 40. The following criteria will be used as school admission standards.

根據學生的各方面表現作出評估，評分的比重如下：

Admission Criteria and Weightings of Discretionary Application :

申請學生成績次第名單 Discretionary place rank order	20 %	操行及考勤 Conduct & attendance	15 %
校內成績及評語 Academic performance & comments	20 %	課外活動、服務及獎項 Co-curricular activities, services and awards	15 %
面試表現 Interview performance	30 %		

7. 自行分配學位結果將於2018年7月與統一分配學位結果同時由教育局公佈，本校不再另行通知。
The result for Discretionary Place application will be announced in July 2018 with the Central Allocation results in the EDB. There will not be individual notification to applicants.

「個人資料（私隱）條例」聲明

Personal Data (Privacy) Ordinance

本表格所收集的資料，將用以辦理入學事宜。本校可能會把這些資料披露予教育局或其他獲授權處理個人資料的學校，用以處理學位分配或其他有關教育的事宜。

The information collected in this form, will be used for admission purpose. The school may disclose such information to the Education Bureau or other schools authorized to process the personal data for the purpose of dealing with the allocation of places or other related matters.

你必須在本表格提供你的個人資料。如提供的資料不足，本校可能無法處理有關申請。

You must provide your personal information in this form. If the information provided is insufficient, our school may not be able to process your application.

你有權按照「個人資料（私隱）條例」第 18 和 22 條及附表一第六原則的規定，查閱及改正個人資料。查閱資料的權利，包括取得本表格/紀錄所載個人資料的副本。

Under the provisions of sections 18 and 22 and the Sixth Principle of the Personal Data (Privacy) Ordinance, you have the right to access and correct your personal information. The right of access to information includes obtaining a copy of the personal data and record put in this form.

如欲查詢有關申請表格收集的個人資料，包括查閱及改正資料，請與本校校務處職員聯絡。

地址：香港西營盤醫院道 26-28 號，電話：28587002。

For enquiries about the personal data collected in the application form, including access and correction of information, please contact our General office staff at 28587002. Our School Address is No.28, Hospital Road, Sai Ying Poon, H.K.

編班試編號 學社: _____
Candidates No. House

樂善堂梁銜琚書院
Lok Sin Tong Leung Kau Kui College
(2017 – 2018)
中一新生資料表
Student Information (Secondary One)



校方專用 For School Use	x / ✓
入學註冊證正本 Admission Slip	
兒童身份證影印本 Copies of Identity Card	
出身證明書影印本 Copy of Birth Certificate	
小五及小六成績表影印本 Copies of School Reports of Primary 5 & Primary 6	

學生姓名: (中文) _____ (英文) _____
Name (Chinese) (English)

出生日期: _____ 性別: _____ 年齡: _____ 出生地點: _____
Date of Birth Sex Age Place of Birth

香港身份證號碼: _____ 國籍: _____ 學生註冊編號(STRN): _____
HKID No. Nationality Student's Reference No. (STRN)

其他身份證明文件: _____ 號碼: _____ 到港日期(如適用): _____
Other Identification Document No. Date of Arrival (If any)

住址 (中文): _____
Address (Chinese)
(英文): _____
(English)

住址電話: _____ 父母/監護人手提電話: _____ 其他聯絡電話(緊急用途): _____
Phone No. (Home) Parent's / Guardian's Mobile No. Emergency Contact No.

父親姓名: (中) _____ (英) _____ 任職行業: _____ 職位: _____
Name of Father (Chinese) (English) Occupation Position

母親姓名: (中) _____ (英) _____ 任職行業: _____ 職位: _____
Name of Mother (Chinese) (English) Occupation Position

監護人姓名: (中) _____ (英) _____ 任職行業: _____ 職位: _____
Name of Guardian (Chinese) (English) Relationship Position

監護人與學生關係: _____ 電話: _____ 父母或監護人電郵地址(如有): _____
Relation with Applicant Phone No. Parent's/Guardian's E-mail Address (If any)

小六就讀學校: _____ 操行: _____
Primary School(s) attended Conduct

年度 Year	課外活動或獎項 Extracurricular Activities / Awards
-	
-	
-	
-	

是否有親人在本校就讀? (請在適當的一項加上✓號) 沒有
Relative(s) studied /is / are studying in our school? (Please put a "✓" in the appropriate box) No

有, 姓名: _____ 關係: _____ 班級: _____ 畢業年份(如適用): _____
Yes, Name Relationship Class Year of Graduation (If any)

父 / 母親 / 監護人 是否外籍人士? 是 否 (請在適當的一項加上✓號)
Are Parents / Guardians non-Chinese Speakers? Yes No (Please put a "✓" in the appropriate box)

若是, 請在下表註明「家中使用語言」:

監護人 Guardians	口語方言 Spoken Language	書寫語言 Written Language
父親 Father		
母親 Mother		
其他 (請註明): Other (If any)		

申請人簽署: _____ 父母/監護人簽署: _____ 日期: _____
Signature of Applicant Signature of Parent/Guardian Date

校方專用:
For School Use _____

地 址:西營盤醫院道 28 號

Address : No.28 Hospital Road, Sai Ying Poon, H.K.

office@lstkkc.edu.hk

電 話:2858 7002

Phone No : 2858 7002

傳 真:2857 2705

Fax No. : 2857 2705

網 址:<http://lstkkc.edu.hk>

Website : <http://lstkkc.edu.hk>

電 子 郵 箱:office@lstkkc.edu.hk

E-mail address :

Application No :

How did you obtain the information of our school ? (can tick more than one)

Primary school teachers

Our alumni

Our school website

Our school newsletter & publications

Friends & relatives

Others: _____